

# EMTP Program Enrolment Form

Institute of Continuing & TESOL Education (ICTE-UQ) CRICOS Provider No: 00091C



THE UNIVERSITY OF QUEENSLAND AUSTRALIA

## INSTRUCTIONS

- ▶ Please complete this form using CAPITAL letters
- ▶ Read and SIGN the payment of fees and refund policy
- ▶ Return this form to ICTE-UQ with your payment

Return To:

EMTP Enrolments Officer  
Institute of Continuing & TESOL Education  
General Purpose North 4 (GPN4) Building (No 14)  
Cnr University Drive & Campbell Road  
The University of Queensland  
St Lucia Qld 4072 Australia  
Tel: +61 7 3346 6770 Fax: +61 7 3346 6771  
Email: enquiries@icte.uq.edu.au  
Web: www.icte.uq.edu.au

## 1 PERSONAL DETAILS

Title Mr  Mrs  Ms  Other

Family Name

Given Name

Date of Birth / /  Male  Female

Nationality

Passport No  Religion

Address

Home/Work Phone No

Mobile Phone No

Email

Name of employer

## 2 COURSE DETAILS

Course commencement date: / /

How did you hear about this course?

Friend/Colleague

Website ▶ Details

Advert ▶ Details

Have you done a course at ICTE-UQ before?

No  Yes ▶ Details

## 3 HOMESTAY ACCOMMODATION

Do you require homestay accommodation?  No  Yes

If yes, please complete the information below:

Date you would like to move in to homestay / /

Date you would like to move out of homestay / /

What is your level of English? Beginner  Elementary   
Intermediate  Advanced

What other languages do you speak?

Do you smoke? No  Yes\*   
\* If yes, you may still be placed in a non-smoking home

Do you like children? No  Yes

Do you like pets such as dogs and cats? No  Yes

Do you have any special diet needs (eg vegetarian)? No  Yes

Details

Do you have any allergies? No  Yes   
Details

Do you take medication or have a medical condition? No  Yes   
Details

Please describe yourself and something special about your hobbies/ interests which will help match you with a suitable host family.

## 4 AIRPORT RECEPTION

Do you require airport reception?  No  Yes (please provide details below)

Date of arrival / /

Flight arrival time  Flight Number

Airport

## 5 PAYMENT

Money Order or Cheque Payable to 'The University of Queensland'

EFTPOS/Cash (Payable in person at ICTE-UQ Reception only)

Electronic Bank Transfer (please contact ICTE-UQ for account details)

Credit Card ▶ Visa  Mastercard

Card Number:  -  -  -

Name on Card

Expiry Date /  Signature

## 6 REFUND & CANCELLATION POLICY

- A full refund will be made if ICTE-UQ courses are fully booked, or if a visa application is rejected.
- Notification of cancellation of a course must be made in writing.
- Cancellations received more than six weeks before course commencement date will normally receive a refund less a non-refundable \$350 registration fee for the course.
- Cancellations received within six weeks before course commencement may be charged a cancellation fee equal to the publicised tuition fees.
- Cancellations received after course commencement will not be eligible for a refund.

I understand and accept the above terms and conditions.

Name

Signature

Date / /

# EMTP PROGRAM LEARNER PROFILE FORM



THE UNIVERSITY  
OF QUEENSLAND  
AUSTRALIA

Institute of Continuing & TESOL Education (ICTE-UQ) CRICOS Provider No: 00091C

## PERSONAL DETAILS

Family name  Given name   
Nationality  Other languages spoken  Age   
English level: Elementary  Lower Intermediate  Higher Intermediate  Advanced

## QUALIFICATIONS, TEACHING POSITION/EXPERIENCE and PROFESSIONAL INTERESTS

QUALIFICATIONS:   
University Major   
TEACHING POSITION: Lower Elementary  Upper Elementary  Junior high school  Senior high school   
Other  How many years have you been teaching?   
What subjects do you teach?   
What is the English level of your students?  What age are your students?   
Please describe a class you teach and your students:  
  
Please describe your professional interests:

## ICTE-UQ EMTP PROGRAM LEARNING OBJECTIVES

What do you know about the EMTP program? eg: aims, content, assessment, other participants  
  
How do you think the EMTP program will help you in your current/future job?  
  
Which is more important to you? Improving your English language skills  Studying Methodology   
Please circle  each of the following based on their importance to you (1 = Very Important, 2 = Important, 3 = Not Important).  
**Improving your English language skills:**  
Vocabulary 1      2      3       
Grammar 1      2      3       
Speaking/Pronunciation 1      2      3       
Listening 1      2      3       
Reading 1      2      3       
Writing 1      2      3       
**Methodology for teaching:**  
Teaching Vocabulary 1      2      3       
Teaching Grammar 1      2      3       
Teaching Speaking/Pronunciation 1      2      3       
Teaching Listening 1      2      3       
Teaching Reading 1      2      3       
Teaching Writing 1      2      3       
Do you have any other study/work to do while on this course? No  Yes  ► Details   
How many hours per week do you think you will need for this?