



Institute of Continuing & TESOL Education

Cambridge CELTA*

*Certificate in English Language Teaching to Adults



Not having any formal previous teaching experience, I wanted to do a course which would prepare me to teach English in another country. I wanted something which was rigorous, well-based and full of helpful information. I certainly found it at ICTE-UQ's CELTA course.

Because of the time limitations we chose the four week course. I can honestly say it was the most difficult thing I have ever done. I mean that in a good sense. The course certainly stretched me. I am still realising the benefits of the course six months after completing it. Many things I wondered about at the time now make sense. I often return to the course materials seeking guidance when issues arise in my teaching in Thailand.

The better employers look for qualifications from credible institutions. Governments are keen to raise their education standards in their countries and are demanding higher qualifications. The days when native speaking backpackers could wander in off the street and get a job teaching English without any qualifications are almost gone. To get any decent job requires at least a degree and a CELTA ... We have found ICTE-UQ's CELTA to be immediately accepted without question.

Michael Secomb

CELTA Graduate March 2005

INSTITUTE OF CONTINUING & TESOL EDUCATION, THE UNIVERSITY OF QUEENSLAND

The **Institute of Continuing & TESOL Education** (ICTE-UQ) is located on the main campus of The University of Queensland in Brisbane, Australia. The University of Queensland is one of Australia's leading universities, with an international reputation for high quality teaching and research. Founded in 1909, the University is the state of Queensland's premier institution of higher education.

ICTE-UQ has been involved in English language training since 1981 and offers a broad range of programs including English language, study tours, English teacher training and professional development, continuing professional education and English & internship programs. ICTE-UQ is accredited by the National ELT Accreditation Scheme (NEAS), is a member of the national ELICOS association, and is government registered. The Institute is also the IELTS Test Administration Centre for Brisbane and surrounding regions and an accredited test centre for Cambridge ESOL's Teaching Knowledge Test (TKT).

In the field of English language teacher training and professional development ICTE-UQ has had extensive experience in the design, development and delivery of programs catering for both practising overseas English language teachers at primary, secondary and tertiary levels, and for people requiring a pre-service qualification in teaching English to adults and secondary students. Such programs have been undertaken in collaboration with government instrumentalities, institutions and educational corporations in Japan, South Korea, China, Hong Kong, Thailand, Indonesia, Vietnam, Saudi Arabia and Australia.





CAMBRIDGE CERTIFICATE IN ENGLISH LANGUAGE TEACHING TO ADULTS

Introduction

The Cambridge Certificate in English Language Teaching to Adults (CELTA) is an internationally recognised qualification which provides pre-service training in English language teaching to adults. It is intended for people without previous teaching experience who wish to enter the profession. It is also offered to those teachers who already have experience in Teaching English to Speakers of Other Languages (TESOL) but do not hold a qualification in TESOL.

The CELTA is designed, delivered and evaluated by ICTE-UQ and awarded by Cambridge ESOL, part of the University of Cambridge (UK).

The CELTA is offered at ICTE-UQ on full-time basis over four weeks, and also on a part-time basis over 12 weeks. The course consists of a minimum of 120 contact hours including lectures and workshops, teaching practice (6 assessed hours), supervised lesson planning and feedback on teaching, observation of experienced teachers and of peers, and tutorial support and consultation with tutors. In addition, a minimum of 80 learning hours for reading, research, assignment writing and lesson preparation will be required.

The aim of the course is to develop practical awareness of:

- learners' cultural and individual needs
- learner motivation
- linguistic form, function and meaning
- materials: authentic (real-life), original (teacher's own creation) and commercially produced
- course books and reference books

and practical ability in:

- lesson planning, delivery and reflection, classroom management and use of resources
- presentation and practice of new language items
- developing students' skills in speaking, listening, reading and writing
- assessment and evaluation of student learning in a series of lessons

Attendance

Please note that the full-time CELTA course is very intensive and requires a total commitment on the part of the candidates. Because of its demanding nature, candidates are strongly advised not to have any other concurrent work or study commitments.

Course Details

Location

The Institute of Continuing & TESOL Education
Sir Llew Edwards Building (No 14), Campbell Road
The University of Queensland, St Lucia, Brisbane, Australia

Dates

ICTE-UQ offers the four week full-time CELTA course several times each year. The 12 week part-time course is also available a number of times. Please refer to the Teacher Training section of the website for annual course dates at www.icte.uq.edu.au

Sample Hours

Full-time Course: Monday - Thursday 9.30am - 5.45pm
Friday 9.30am - 6.30pm

Part-time Course: Tuesday and Thursday: 5:00pm - 9:00pm
Saturday (six Saturdays only): 9:00am - 4:00pm

Cost

Participants will be required to pay a tuition fee and a moderation fee prior to confirmation of enrolment. These fees are subject to change. Please refer to the Teacher Training section of the website for the fee schedule at www.icte.uq.edu.au

Assessment & Certification

Assessment is continuous throughout the course and integrated into all course components. It is based primarily on lesson planning and classroom teaching, with self and trainer evaluations, and a series of four classroom-based, written assignments. Candidates compile a portfolio of written work including lesson plans, teaching materials and assignments.

Cambridge ESOL awards the Certificate in Teaching English to Speakers of Other Languages to candidates who satisfactorily fulfill all CELTA assessment criteria and complete all course requirements. An external assessor, appointed by Cambridge ESOL, moderates each course, observes teaching practice and reads candidates' portfolios to ensure worldwide consistency of standards and grading.

I consider myself very fortunate as I haven't had any troubles finding work and (after teaching on) the study tours ... I am now teaching General English 4.5 days per week. I just love what I'm doing. My days are challenging, rewarding, frustrating, tiring, exciting and much more. I'm learning and progressing and thank you (ICTE-UQ teacher trainers) very much for your expert care and attention and giving such a strong base from which to work.

Donna McCormack

CELTA Graduate March 2005

Training Staff

ICTE-UQ employs a number of teacher trainers who are highly qualified professionals with experience in a wide range of teaching contexts in Australia and abroad. Trainers hold postgraduate qualifications in TESOL in areas such as Applied Linguistics and Adult Education or the Cambridge DELTA (Diploma of English Language Teaching to Adults).

Job Opportunities

There continues to be a strong demand for English language teachers in Australia and around the world with many exciting job opportunities. The CELTA course incorporates a practical session with tips and strategies on looking for work. In addition, candidates have access to our jobs noticeboard with details of positions in many different countries, websites and letters from previous participants now working in the field and regular email broadcasts. ICTE-UQ also has some of its own CELTA graduates working at the Institute.

Employment Requirements

In Australia, teachers in NEAS accredited Australian language colleges are required to have a recognized degree plus an approved TESOL qualification such as the CELTA. For further information on qualifications required for teachers in accredited language colleges in Australia, visit www.neasaustralia.com

Details of employment opportunities and conditions in language colleges overseas are available from varying sources including Dave's ESL Café at www.eslcafe.com

Suggested Resources

Comprehensive materials are held in the ICTE-UQ Learning Centre however candidates should buy one grammar reference and one skills and methodology reference from the following:

Grammar - choose one of:

- Swan, Michael (2005) Practical English Usage, 3rd Edition, OUP
- Parrott, Martin (2000) Grammar for English Language Teachers (with exercises & key), CUP

Skills and Methodology:

- Harmer, Jeremy (2007) The Practice of English Language Teaching, 4th Edition, Longman

Advanced Learners' English Dictionary – partial access is available free online:

- Oxford Advanced Learners' Dictionary
www.oup.com/elt/catalogue/teachersites/oald7/?cc=global
- Cambridge Advanced Learners' Dictionary
www.dictionary.cambridge.org/

Credit/Advanced Standing

CELTA graduates may apply for advanced standing when enrolling in postgraduate courses in TESOL at UQ and other universities in Australia.

Entrance Requirements

Essential

Applicants must have:

- a high standard of competence in both written and spoken English that enables them to undertake the course and prepare for teaching a range of levels
- the potential to develop the necessary skills to become an effective teacher

Desirable

Applicants should:

- be at least 20 years old (18 & 19 year olds may be accepted at the Institute's discretion)
- have a standard of education equivalent to that required for entry into higher education, although applicants with no formal qualifications will also be considered

All candidates are selected on the basis of an interview and application tasks designed to assess language awareness, literacy skills and aptitude.

Application Process

Please complete and sign an Application Form and send it, together with a signed copy of the Conditions of Enrolment and the completed Application Tasks to:

Cambridge CELTA Administrator
Institute of Continuing & TESOL Education
The University of Queensland
Brisbane QLD 4072 AUSTRALIA
Tel: +61 7 3346 6770
Fax: +61 7 3346 6771
Email: celta@icte.uq.edu.au

Suitable applicants will be invited to attend an information session and interview at ICTE-UQ which will take approximately three hours.

Useful Websites

Cambridge ESOL: www.cambridgeesol.org
Dave's ESL Cafe: www.eslcafe.com
ICTE-UQ: www.icte.uq.edu.au



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ESOL Examinations
English for Speakers of Other Languages